

TOWN OF MOULTONBOROUGH

Joint Loss Prevention Committee

P.O. Box 139, 6 Holland Street

Moultonborough, NH 03254

(603) 476-2347

Present: ☒ Kaitlin Sampson, Recreation- Chairperson
☒ David Bengtson, Fire Dept.- Vice Chairperson
☐ Jeri King, VNS
☐ Scott Kinmond, Highway Dept.
☐ Scott Fulton, Police
☒ Ken Filpula , Waste Mgt.
☐ Andy Daigneau, Highway Dept.

>>>>>MEETING DATE: TUESDAY, __April 13__ at __9:00__a.m., at Recreation Department.<<<<<<<<

1. Call to Order Motion by Kait
Second by Dave

2. Acceptance of Minutes Date:
Motion by Ken
Second by Dave
Corrections/ Clarifications

3. Report of Incidents:
a. Time Loss:
NONE

b. Other reportable incidents

4. Inspections-Tabled until August 2010 Inspections will take place in September

5. Training
a. Spring Training
Date: May 11
Location: Public Safety Building
Time: 12-4pm
Action Items/ Person Responsible:

Kaitlin: food/ letter to select board/ flyer out/ talked about getting subway gift cards to purchase the food or to pay using a check and just get the amount ahead of time.

Jeri: ID badges with PD day of training is good to go.

b. Types of Training

-Chain Saw safety Scott is still working to have primex bring one to our area.

6. Other Business

- a. Safety Manual- notes and edits were suggested Kait will make changes and bring an updated version to our next meeting. Kait and Dave will both make some checks on policies that we will be enforcing. Also the committee is checking with department heads to be sure implement the updated policies will work within their departmental activities.
- b. Employee Accident form w/ Heidi- Kait will check with Heidi to be sure the form will work with the forms she already needs to fill out. Dave will check on what the threshold for accidents that need to be reported should be. Kait will check on the injury log book with Heidi.
- c. Bi-Annual Safety audit January 2011
- d. Fall CPR/AED
- e. Annual Manual Training once adopted
- f. Interdepartmental review of manual

7. Date of Next Meeting

Date: June 8th

Time: 9:00am

Location: Town Hall

8. Adjournment

Motion by Dave

Second by Kait

Time 10:15am